



REQUIRED DOCUMENTATION CHECKLIST

(All copies must be clear)

■ Application Materials

- ▶ Job Application form must be completed in full.
- ▶ Signed and completed I-9 and W-4 Form
- ▶ Skills Checklist, and please be sure you fill out all of the skills checklist that apply to you.

■ Medical Documentation (you may use the forms attached or provide a clear copies with a Doctor's signature and an official stamp)

- ▶ A current physical or physician's statement within previous 12 months.
- ▶ Hepatitis B documentation (vaccination series of three, titer, booster, or signed declination).
- ▶ A TB screen current within 12 months or chest X-ray current within 2 years.
- ▶ Proof of immunity to Rubeola, Rubella and Mumps (positive titer or 1 official, physician signed MMR).
- ▶ Proof of immunity to Varicella (positive titer or Varivax inoculation).

■ Licenses, Professional Certifications, and Credentials

- ▶ Clear copies of all current nursing licenses and professional certifications
- ▶ Clear copy of a current American Heart Association Healthcare Provider BLS card preferred. If you have additional resuscitation credentials (ACLS, NRP, PALS, ENPC, TNCC), please send copies of both front and back of credential.
- ▶ Proof of eligibility to work within the United States (for example: a Social Security Card and a Driver's License, or Passport).

All the above items must be sent to Nurse Connection Inc.